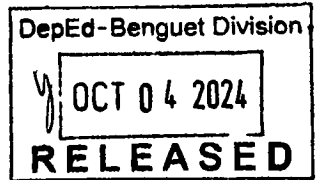




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Schools Division of Benguet



03 October 2024

DIVISION MEMORANDUM

No. 352 s. 2024

**INNOVATE, INVESTIGATE, INSPIRE:
SENIOR HIGH SCHOOL RESEARCH CONGRESS**


To: Office of the Schools Division Superintendent
Curriculum Implementation Division
School Governance and Operations Division
Public Schools District Supervisor/ In-Charge
Public Elementary and Secondary School Heads
All Others Concerned

1. This is to inform the field on the conduct of the Research Congress for Senior High School students which will be held on November 22-23, 2024, at Adivay Hall, SDO Benguet, La Trinidad, Benguet. This event is in line with the fundamental principle that presenting research outputs is a crucial aspect of research, as it allows findings to be shared with the target audience and scientific communities. Moreover, presenting research papers at congresses provides valuable feedback and advice from knowledgeable audiences, enabling researchers to refine their work, enhance their reputation, and develop their presentation skills.
2. The Research Congress aims to:
 - a. provide a platform for senior high school students to develop and showcase their research skills, fostering a culture of innovation, critical thinking, and creativity;
 - b. empower students to improve their research competencies, by providing opportunities for feedback from experts in the field; and
 - c. promote the advancement of knowledge and learning in various disciplines, by encouraging students to share their research findings and results, and to learn from each other's experiences and perspectives.
3. The participants in this activity are Grade 12 students who are currently enrolled for this school year.
4. Winners will be receiving cash prizes through the support of the Provincial Local Government Unit of Benguet.
5. The activity will feature two categories: (A) Humanities, Social Sciences, Health and Allied Sciences; and (B) Accountancy, Business, Entrepreneurship and TVL.
6. Meals and snacks shall be charged against SEF Fund 2024, while other expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.



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7. Teachers shall be granted one (1) day Service Credit and one day COC to non-teaching employees for November 23, 2024.
8. Please refer to the following attachments/ enclosures for further information:
 - Enclosure 1: Guidelines
 - Enclosure 2: Criteria for Judging
 - Enclosure 3: Expected Number of Participants
 - Enclosure 4: Matrix
 - Enclosure 5: Title Page Template
9. Immediate and widest dissemination of this memorandum is directed.

ESTELA P. LEON-CARIÑO EdD, CESO III
Regional Director 
Concurrent Officer-In-Charge
Office of the Schools Division Superintendent



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Schools Division of Benguet

Enclosure No. 1 to SDO Memo No. 352, s. 2024

GUIDELINES AND MECHANICS

1. The participants in this activity are Grade 12 students who are currently enrolled and have completed their research output in Practical Research 1.
2. Participants will present their research outputs from Practical Research 1.
3. The event will feature two categories: (Category A) topics related to Humanities, Social Sciences, Health, and Allied Sciences; and (Category B) topics related to Accountancy, Business, Entrepreneurship, and TVL. Each district may submit only one entry per category, with five presenters per entry.
4. Each district will conduct its own elimination/selection process and endorse the winners/entries in each category for the division level.
5. The Research Congress will allow a maximum of ten (10) minutes for the oral presentation and a maximum of fifteen (15) minutes for the question and answer.
6. Participating schools must submit three hard copies of each entry/ manuscript to the SDO Records Section by **November 13, 2024**. Late entries will not be accepted or evaluated.
7. The manuscript should have the following parts (DepEd Memo No. 168, s. 2012):
 - A. Title Page
 - B. Abstract (not more than 200 words)
 - C. Introduction (including statement of the problem)
 - D. Brief review of literature (including synthesis of the state of the art, conceptual framework, and theoretical framework)
 - E. Methodology and research design (including research respondents and instruments)
 - F. Results and discussion (presented based on research questions)
 - G. Conclusions and Recommendations
 - H. References
8. The presentation room will be equipped with a laptop and LCD projector.
9. All PowerPoint presentations must be sent to **sdobenguet.hrd@deped.gov.ph** on or before **November 20, 2024**. No PowerPoint presentations will be accepted during the actual Research Congress
10. The presentation should include the following (Reference: DepEd Memo No. 168, s. 2012):
 - a. Complete title
 - b. Authors
 - c. Background and purpose
 - d. Methodology
 - e. Major results
 - f. Conclusion
 - g. Recommendations

Note: Maximum of 10 slides

11. Recording of presentations by video is prohibited.



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12. The sequence of presentations will be determined by drawing lots as participants register each day (November 22 for Humanities, Social Sciences, Health and Allied Sciences and November 23 for Accountancy, Business, Entrepreneurship and TVL). Hence, all participants are advised to register before 8:00 of each day.
13. Punctuality is a must. A 3-minute defaulting time will be given for late comers during the contest/ congress proper.
14. Judging shall be done following these criteria:

| | |
|---|-------------|
| A. Manuscript (Reference: DepEd Memo No. 168, s. 2012) | 60% |
| 1. Research | 25 |
| 2. Clear Focus | 20 |
| 3. Reasoning and Organization | 25 |
| 4. Documentation | 15 |
| 5. Writing Mechanics | 15 |
| B. Oral Presentation | 40% |
| 1. Coherence | 20 |
| 2. Expertise/ Mastery | 30 |
| 3. Professionalism | 15 |
| 4. Precision | 20 |
| 5. Articulation | 15 |
| TOTAL | 100% |

15. Ranking system will be used in determining the winners. All decisions made by the judges will be final and irrevocable.
16. Through the support of the Provincial Local Government Unit of Benguet, winners in each category will be receiving cash prizes:

| | | |
|--------------|---|---------------|
| First Prize | - | Php 6, 000.00 |
| Second Prize | - | Php 5, 000.00 |
| Third Prize | - | Php 4, 000.00 |
| Fourth Prize | - | Php 3, 000.00 |
| Fifth Prize | - | Php 2, 000.00 |
17. Abstracts of the winners will be published in the Adivay News Letter, the official newsletter of SDO Benguet.



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Enclosure No. 2 to SDO Memo No. 352, s 2024

CRITERIA FOR JUDGING

I. MANUSCRIPT – 60% (Reference: DepEd Memorandum No. 168, s. 2012)

| CRITERIA | WEIGHT | SCORE |
|---|--------|-------|
| A. Research ✓ Does the paper contain enough information to back up its ideas? Are there enough sources of information? Are the sources reliable? Are they recent? Are they varied and balanced, especially on controversial issues? When appropriate, has the paper used different types of sources such as books, journals, newspapers, interviews, and other reliable sources? | 25% | |
| B. Clear Focus ✓ Is the topic clear? Is it clearly introduced at the beginning of the paper? Are the body of the paper and its conclusion clearly related to the topic? | 20% | |
| C. Reasoning and Organization (25%) ✓ Are the key concepts defined and presented in a clear way? Does the paper's argument follow a logical outline? Are the parts of the paper coherent? Are they logically connected? ✓ Is information presented clearly? When appropriate, did the paper use statistics, tables, and/or graphs? ✓ Did the author/s quote only when necessary? If so, was the quote accurate word for word? Did the author introduce every quotation and cite its source? | 25% | |
| D. Documentation (15%) ✓ Is the information documented in the body of the paper? Are the sources properly cited in the APA Style? Are they in the right places? ✓ Does the paper's "References" page list all the works cited in the paper and no other? Are they cited correctly? | 15% | |
| E. Writing Mechanics (15%) ✓ Is the paper free of grammatical, spelling, and typing errors? Are the sentences short, clear, and free of unnecessary jargon? | 15% | |

II. Oral Presentation – 40%

| CRITERIA | WEIGHT | SCORE |
|--|--------|-------|
| A. Coherence ✓ Clarity and comprehensiveness of presentation | 20% | |
| B. Expertise/ Mastery ✓ Mastery of the research contents and subject area | 30% | |
| C. Professionalism ✓ Ability to demonstrate a professional attitude towards comments and suggestions | 15% | |
| D. Precision ✓ Tactfulness and accurateness when answering questions | 20% | |
| E. Articulation ✓ Ability to express oneself fluently and clearly | 15% | |



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Enclosure No. 3 to SDO Memo No. 352, s 2024

EXPECTED NUMBER OF PARTICIPANTS

| | | | | | | |
|--------------------------------------|---------------------|-------------------|-------------------------------------|----------------|------------------|------------|
| A. Participants | | | | | | 168 |
| Districts | # of Entries | | Presenters | Coaches | Total Pax | |
| | <i>Category A</i> | <i>Category B</i> | | | | |
| Atok | 1 | 1 | 10 | 2 | 12 | |
| Bakun | 1 | 1 | 10 | 2 | 12 | |
| Bokod | 1 | 1 | 10 | 2 | 12 | |
| Buguias | 1 | 1 | 10 | 2 | 12 | |
| Itogon 1 | 1 | 1 | 10 | 2 | 12 | |
| Itogon 2 | 1 | 1 | 10 | 2 | 12 | |
| Kabayan | 1 | 1 | 10 | 2 | 12 | |
| Kapangan | 1 | 1 | 10 | 2 | 12 | |
| Kibungan | 1 | 1 | 10 | 2 | 12 | |
| La Trinidad | 1 | 1 | 10 | 2 | 12 | |
| Mankayan | 1 | 1 | 10 | 2 | 12 | |
| Sablan | 1 | 1 | 10 | 2 | 12 | |
| Tuba | 1 | 1 | 10 | 2 | 12 | |
| Tublay | 1 | 1 | 10 | 2 | 12 | |
| B. Technical Working Group | | | | | | 13 |
| <i>Ide A. Liwanen (Chairperson)</i> | | | | | | |
| <i>Julie Ann Soriano</i> | | | | | | |
| <i>Juvy Langpawen</i> | | | | | | |
| <i>Jayson Gonzales</i> | | | | | | |
| <i>Jordan Mendoza</i> | | | | | | |
| <i>Jonalyn Gayaso</i> | | | | | | |
| PLGU/ SDO (7) | | | | | | |
| C. Judges | | | | | | 6 |
| <i>Stephen Bulalin (Chairperson)</i> | | | <i>SEPS-Planning & Research</i> | | | |
| <i>Lorna Yaco</i> | | | <i>EPS II-SMN</i> | | | |
| <i>Corazon Quipot</i> | | | <i>SEPS II-SMME</i> | | | |
| <i>Xylene Grail Kinomis</i> | | | <i>SEPS-HRD</i> | | | |
| <i>Roselle Kristine Waguis</i> | | | <i>Nurse II</i> | | | |
| <i>One (1) from RO</i> | | | | | | |





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Enclosure No. 4 to SDO Memo No. 352, s. 2024

MATRIX

| DAY 1 | | |
|------------|--|------------------|
| TIME | ACTIVITIES | PERSON IN CHARGE |
| 7:30-8:00 | Registration | TWG |
| 8:00-8:45 | Opening Program | TWG |
| 8:45-9:00 | Preparation | TWG and Judges |
| 9:00-12:00 | Research Congress Proper: Humanities, Social Sciences, Health and Allied Sciences | TWG and Judges |
| | 09:00 - 09:30 Presenter 1 | |
| | 09:30 - 10:00 Presenter 2 | |
| | 10:00 - 10:30 Presenter 3 | |
| | 10:30 - 11:00 Presenter 4 | |
| | 11:00 - 11:30 Presenter 5 | |
| | 11:30 - 12:00 Presenter 6 | |
| 12:00-1:00 | Health Break | |
| 1:00-4:00 | Research Congress Proper: Humanities, Social Sciences, Health and Allied Sciences | TWG and Judges |
| | 01:00 - 01:30 Presenter 7 | |
| | 01:30 - 02:00 Presenter 8 | |
| | 02:00 - 02:30 Presenter 9 | |
| | 02:30 - 03:00 Presenter 10 | |
| | 03:00 - 03:30 Presenter 11 | |
| | 03:30 - 04:00 Presenter 12 | |
| | 04:00 - 04:30 Presenter 13 | |
| | 04:30 - 05:00 Presenter 14 | |
| DAY 2 | | |
| 7:30-8:00 | Registration | TWG |
| 8:00-12:00 | Research Congress Proper: Accountancy, Business, Entrepreneurship and TVL | TWG and Judges |
| | 08:00 - 08:30 Presenter 1 | |
| | 08:30 - 09:00 Presenter 2 | |
| | 09:00 - 09:30 Presenter 3 | |
| | 09:30 - 10:00 Presenter 4 | |
| | 10:00 - 10:30 Presenter 5 | |
| | 10:30 - 11:00 Presenter 6 | |
| | 11:00 - 11:30 Presenter 7 | |
| | 11:30 - 12:00 Presenter 8 | |
| 12:00-1:00 | Health Break | |
| 1:00-4:00 | Research Congress Proper: Accountancy, Business, Entrepreneurship, and TVL | TWG and Judges |
| | 01:00 - 01:30 Presenter 9 | |
| | 01:30 - 02:00 Presenter 10 | |
| | 02:00 - 02:30 Presenter 11 | |
| | 02:30 - 03:00 Presenter 12 | |
| | 03:00 - 03:30 Presenter 13 | |
| | 03:30 - 04:00 Presenter 14 | |
| 4:00-5:00 | Closing Program | TWG and Judges |





Republic of the Philippines
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Enclosure No. 5 to SDO Memo No. 352, s. 2024

TITLE PAGE TEMPLATE



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Schools Division of Benguet
(DISTRICT)
(SCHOOL)

(RESEARCH TITLE)

A Research Paper Submitted as an Entry to the
Senior High School Research Congress
(CATEGORY)

By:

(Researchers: First Name, Middle Initial, Family Name)

(Adviser's Name)
Adviser